CITY OF NEW ORLEANS

Mitchell J. Landrieu, Mayor

MITCHELL J. LANDRIEU
MAYOR

PAUL MAY
DIRECTOR

Application for a Pedicab Operator's Permit

Instruction Sheet

Type or print neatly.

All questions must be answered completely. **Do not leave blanks: note N/A if not applicable. Please note that an incomplete application will not be accepted.**

Submit as attachment #1: Proof of citizenship or authority to work in the U. S.
Acceptable Documents: Birth Certificate, Certificate of Naturalization, valid U.S. Passport, Permanent Resident Card, or Work Authorization Document.

Submit as attachment #2: Letter from approved company indicating that the applicant has successfully completed training.

Submit as attachment #3: An employment letter or independent operator agreement, **completed by the company,** in which the driver will be working.

Submit as attachment #4: Defensive Driving Certificate from Metropolitan Safety Council (class offered on-line at metrosafety.org)

Submit as attachment #5: Proof that driver is physically qualified to drive a pedicab safely and that hearing and eyesight is unimpaired.

DRUG SCREENING AND FEDERAL BACKGROUND CHECK ARE REQUIRED FOR EACH APPLICANT.

****You are encouraged to familiarize yourself with New Orleans Code Chapter 162, Article XIV and Chapter 154, Article XII. A copy may be obtained from the Clerk of Courts' office, or online at www.municode.com. Please govern yourself accordingly.****

NOTICE: An applicant shall not be eligible for a for hire operator's permit if he/she does **not** meet or **maintain** the following requirements:

(1) Be at least 18 years of age.

(2) Must be able to read and write English.

(3) Successfully complete a driver's training course for new applicants administered by a company or third party company approved by the bureau.

(4) Shall never have been convicted of anywhere under the laws of this state or any other state or of the United States of a felony or a misdemeanor or the offense or offenses equivalent thereto of homicide, aggravated rape, aggravated battery, simple rape, aggravated kidnapping, aggravated burglary, armed robbery, attempted aggravated battery, attempted aggravated rape, attempted aggravated robbery, aggravated assault, or sale of narcotics.

(5) Must successfully complete drug screening within ten (10) days of application.

(6) Maintain daily trip sheets, which shall be retained by the driver and/or company for a period of 90 days. Trip sheets must be kept in the vehicle for 48 hours immediately following the date that those trips occurred.

(7) Provide the bureau with notice of change of address within three (3) days of such change.

(8) No permit shall be granted if the applicant fails to meet the requirements of this chapter or if the applicant provides the Bureau with false, misleading or incomplete information. Permits issued on the basis of false, misleading or incomplete information furnished by the applicant may be revoked by the director of the department of safety and permits.

(9) Operator's permit may be renewed up to ninety (90) days prior to expiration.

(10) Operators may not operate with an expired permit.

(11) It shall be unlawful for any owner or any driver to transport or offer to transport for pay or any passenger or to drive any vehicle for which a permit has been issued while such vehicle is unsafe and in an unsuitable condition for use, whether or not such vehicle bears a current renewal certificate.

(12) It shall be unlawful for an operator to operate a vehicle that does not have valid certificate of inspection.

(13) It shall be unlawful for an operator to operate a vehicle that does not have valid insurance coverage.

(14) Every for hire vehicle shall be operated in accordance with the laws of the state and the laws of the city and with due regard for the safety, comfort and convenience of passengers and for the safe and careful transportation of property and for the safety of the general public.

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Applicant's Initials

(15) No for hire vehicle shall be operated at a rate of speed greater than that established by state laws or by this Code; nor, in any event, without proper regard for traffic surface and width of the highway and the hazards at intersections and any other conditions when existing; nor in such a manner or condition as to endanger or to be likely to endanger the safety of passengers, pedestrians, vehicles or the persons and property of others.

(16) It shall be unlawful for any person to drive or operate any vehicle regulated by this chapter with or without passengers while under the influence of intoxicating liquor or narcotic drugs or any barbituric acid derivative or any central nervous system stimulant, or to sell, use or to possess any such narcotic drugs or any barbituric acid derivative or central nervous system except while under treatment of a licensed physician with the medication in a prescription bottle.

(17) No person to whom a driver's permit has been issued under the provisions of this article shall interfere with, impede, obstruct the legal operation of or intentionally damage any vehicle or its equipment authorized to operate under the provisions of this chapter; nor shall any person threaten, abuse, insult, provoke, interfere with, impede or obstruct any passenger, prospective passenger or any other person in connection with operations under this chapter.

(18) No driver shall smoke a cigarette, cigar, or pipe; nor shall the driver possess a lighted cigarette, cigar or pipe while the vehicle is occupied by a passenger.

(19) While operating a pedicab the driver shall be in uniform at all times. The uniform must be clean and neat.

(20) Drivers are required to notify the Bureau when lost items are recovered. Such notice shall be provided within one working day of the discovery of the article and should contain the following information:

a. Description of the article

b. Location where the article was found

(21) All recovered items must be deposited with the Bureau within two working days of their discovery.

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Applicant's Initials

(22) Driver shall keep the interior of vehicle clean and in a sanitary condition at all times. The exterior of each vehicle shall at all times be kept in a presentable condition.

Specific causes for suspension or revocation.

(1) The Director of the department of safety and permits, or a duly designated agent, is hereby given authority to suspend for a period not exceeding 90 days or revoke, pursuant to the applicable procedure, any driver's permit or CPNC for due cause whenever such party has to his/her discredit one of the following:

a. Conviction in any court for violating any of the disqualifying provisions of this article;

b. Finding by the Bureau after administrative hearings as set out hereinafter, that the holder of the CPNC has failed to comply with the provisions of this chapter;

c. A combination of convictions in any court and/or suspensions totaling five within one year;

d. Operation of a vehicle regulated by the provisions of this article when the operator's permit is under suspension;

e. Investigation by the Bureau revealing that the permit holder falsified or concealed information which would have disqualified such applicant as a recipient of a permit under this chapter.

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Applicant's Initials

CITY OF NEW ORLEANS

Taxicab and For Hire Vehicle Bureau

APPLICANT INFORMATION:

1. **Full Name**_____

Residence Address: _____

_____

City, State, Zip Code: _____

Home Phone: _____

Work Phone: _____

Date of Birth: _____

Social Security Number: _____

Driver's License # _____ Expiration Date: _____

List All Previous Addresses within the past ten (10) years

_____

_____

_____

_____

2. Are you authorized to work in the United States by the immigration laws or the Attorney General of the United States?

YES [ ] NO [ ]

3. Do you have lapses of consciousness or other mental or physical disabilities, which may affect your ability to drive safely?

YES [ ] NO [ ] If yes, explain:

_____

_____

_____

(A) CRIMINAL HISTORY:

Have you ever been convicted under the laws of Louisiana, any other state, or of the United States of the offense or offenses equivalent thereto of homicide, aggravated rape, aggravated battery, simple rape, aggravated kidnapping, aggravated burglary, armed robbery, attempted aggravated battery, attempted aggravated rape, attempted aggravated robbery, aggravated assault, or sale of narcotics.

YES [ ] NO [ ] If yes, complete the following for each conviction:

NAME	CHARGE	DATE	COURT & LOCATION

Have you ever been convicted under the laws of Louisiana, any other state, or of the United States of the offense or offenses equivalent thereto of pandering, prostitution, soliciting for prostitution or illegal possession or use of narcotics within the five (5) years preceding the date of the application, regardless of whether adjudication has been withheld?

YES [ ] NO [ ] If yes, complete the following for each conviction:

NAME	CHARGE	DATE	COURT & LOCATION

Have you ever pled nolo contendere, pled guilty, been found guilty, or been convicted of any crime wherein a vehicle for hire was employed, regardless of whether adjudication has been withheld?

YES [ ] NO [ ] If yes, complete the following for each conviction:

NAME	CHARGE	DATE	COURT & LOCATION

Have you ever pled nolo contendere, pled guilty, been found guilty, or been convicted of any felony, regardless of whether adjudication has been withheld, involving violence against a law enforcement officer or as an habitual violent offender under any state's statutes?

YES [ ] NO [ ] If yes, complete the following for each conviction:

NAME	CHARGE	DATE	COURT & LOCATION

Have you ever pled nolo contendere, pled guilty, been found guilty, or been convicted of any misdemeanor within the last five (5) years, regardless of whether adjudication has been withheld?

YES [ ] NO [ ] If yes, complete the following for each conviction:

NAME	CHARGE	DATE	COURT & LOCATION

Do you have any pending criminal, traffic, or municipal charges?

YES [ ] NO [ ] If yes, complete the following for each pending charge:

NAME	CHARGE	DATE	COURT & LOCATION

B) **Transportation Experience**:

Has your authority for vehicle for hire services ever been revoked or suspended in any state?

YES [ ] NO [ ] If yes, please provide a written explanation:

_____

_____

_____

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Do you have any unsatisfied civil penalty or civil judgment pertaining to vehicle for hire operations?

YES [ ] NO [ ] If yes, please provide a written explanation:

_____

_____

_____

_____

Have you ever been enjoined by a court of competent jurisdiction from engaging in the vehicle for hire business or enjoined by a court of competent jurisdiction with respect to any of the requirements of New Orleans City Code Chapter 162?

YES [ ] NO [ ] If yes, please provide a written explanation:

_____

_____

_____

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2. APPLICATION CERTIFICATION

It is unlawful to provide false or misleading information on this application. This will cause automatic denial or revocation of a operator's permit.

I affirm that the information given on this application is true and correct

_____ Date: _____

Signature of Applicant